

ERIC NIXON, Ed.D.
Assistant Professor of Education
Centenary College
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EDUCATION

Seton Hall University, South Orange, NJ

Ed. D. Administration and Supervision, June 1989

Montclair State College, Upper Montclair, NJ

M. A. Administration and Supervision, August 1983

M. A. Educational Psychology, January 1980

William Paterson College, Wayne, NJ

B. A. History Education, January 1976

CERTIFICATIONS

- ◆ New Jersey School Administrator
- ◆ New Jersey Assistant Superintendent in Charge of Business
- ◆ New Jersey School Business Administrator
- ◆ New Jersey Principal/Supervisor
- ◆ New Jersey Learning Disabilities Teacher Consultant
- ◆ New Jersey Teacher of Psychology
- ◆ New Jersey Teacher of the Handicapped
- ◆ New Jersey Teacher of Social Studies

PROFESSIONAL AND WORK RELATED EXPERIENCES

September 2007 – Present

Centenary College

I am an Assistant Professor of Education at Centenary College. I currently teach both graduate and undergraduate classes, supervise student teachers and participate on the college's Learning Outcomes Assessment Committee.

April 2003 – Present

Delaware Department of Education, Dover, DE

I am currently a special education due process panel member for the Delaware Department of Education. In this position I participate with two colleagues to decide special education disputes between public school districts and parents. At times I am also required to write and submit the panel's final determination.

January 2003 – December 2007

Kean University, Union, NJ

I taught evening classes in the Department of Special Education and Counseling. These graduate and undergraduate courses included those within the department and some that were interdisciplinary.

July 1989 – June 2007

Rockaway Township Public Schools, Rockaway Township, NJ

I was the Director of Pupil Services. My responsibilities were to provide supervision and

leadership for pupil service programs including the following components: budget management and planning; curriculum evaluation and revision; staff development and in-service programs; parent and community information; staff recruitment and selection; development of short and long range goals; research and reporting as required by state mandates; annual evaluation and recommendations for program improvement; and evaluation of approximately ninety professional staff members.

September 1987 - June 1989
Garfield Public Schools, Garfield, NJ

I was the Director of Special Services. My responsibilities included administration of all Child Study Team activities, the speech/language program, home instruction, special education programs and other remedial services. I established and supervised procedures to assure compliance with legal requirements governing special education, which included the appropriate placement and services for eligible students, and the maintenance of their records. I assisted in the recruitment and selection of personnel, planned in-service training for staff, developed and monitored the special services budget and maintained communication between the school and community health facilities and agencies. I supervised and evaluated Child Study Team members, special education teachers, speech/language therapists, clerical staff, teacher aides, home instructors and ancillary medical personnel.

June 1983 - August 1983
Montclair Board of Education, Montclair, NJ

I worked as an administrative intern at the Montclair Board of Education business office. This experience taught me successful budgeting, accounting, payroll, purchasing, pupil transportation, plant operation and maintenance, food service, insurance, and computer practices.

May 1983 - May 1985
Centenary College, Hackettstown, NJ

As an adjunct instructor I taught courses in the Teacher of the Handicapped certification program. These included Theories of Learning as well as curriculum and methodology courses.

September 1980 - August 1987
Hackettstown Public Schools, Hackettstown, NJ

I was a learning consultant. In addition to my regular duties, I supervised learning consultant intern personnel from Montclair State College, wrote a handbook introducing special education services to parents, collected data and developed the format to computerize the special education department's management information systems, developed the district special education plan, prepared the special education department's yearly budget, and conducted in-service workshops for regular and special education teachers.

April 1977 - August 1980
Department of Human Services, Division of Youth and Family Services,
Cedar Grove Residential Center, Cedar Grove, NJ

I was the social studies department chairperson and taught socially and emotionally handicapped adolescents. My responsibilities included the selection and purchasing of all materials as well as writing and implementing comprehensive curriculums. My efforts assisted this institution in acquiring high school accreditation from the New Jersey Department of Education.

COMMUNITY SERVICE

July 2006 – June 2007

Special education representative to the New Jersey Department of Education, Office of Strategic Initiatives and Accountability, No Child Left Behind Advisory Committee.

October 2001 – June 2004

County College of Morris, Randolph, NJ

I was a member of the Advisory Board for the college's Kindling Inclusionary Science, Mathematics, Engineering, and Technology Education for Persons with Disabilities program. This is a project that educates the college community to the needs of people with disabilities and the responsibilities of the school community to address these needs.

HONORS

Member of Kappa Delta Pi, an honor society in education, inducted June 1986, at Seton Hall University, South Orange, NJ

Member of Phi Kappa Phi, a cross discipline national honor society, inducted May 1982, at Montclair State College, Upper Montclair, NJ

Vice President of the Rho Alpha Chapter of Phi Alpha Theta, an international historical honor society, inducted March 1974, at William Paterson College, Wayne, NJ

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

- ◆ Morris County Association of Directors of Special Services - Past President
- ◆ Phi Delta Kappa
- ◆ New Jersey Elementary Principals/Supervisors Association
- ◆ New Jersey Association of Pupil Service Administrators